

February Vacation Discovery Camp

Parent Information 2024

The Recreation Department and the Peabody Mill staff are thrilled that your child has chosen to attend our program. We want everyone to have a wonderful experience during winter discovery camp. There are a few things you need to know before you drop off:

Please dress your child for the weather:

Your child should arrive *dressed in layers* for the weather. **We will be going outside every day.** We will keep an eye on the temperature and adjust outdoor times accordingly. Please pack your child with everything on the packing list below:

PACKING LIST FOR CAMPERS!

- Labeled reusable water bottle
- Lunch
- Snacks (multiple for morning and afternoon snack)
- Lightweight indoor shoes (sneakers works best)
- Snow gear:
 - o Snow pants
 - o Snow boots
 - o Hat
 - o Scarf
 - o Gloves
 - o Winter jacket
- Change of clothes
- Extra pair of socks
- Indoor shoes

Please Note: PMEC is NOT a nut free facility. For any concerns, at drop off on the first day, please park in the lot and walk to the building to discuss with staff.

Before you arrive:

A **reusable water bottle** is best and it helps immensely to **have it labeled with your child's name**. Please leave the electronic devices (iPods or Game Boys) home and if a cell phone is carried be sure it is kept off during the camp time. No knives or weapons of any kind (not even Swiss Army type knives) are allowed on the grounds.

Regular Program Drop off is between-9:00-9:15AM and Pick Up is between 3:30-4:00PM

If your child is going to be late or absent, please call us at 673-1141.

Drop off Procedures:

Arrival and Dismissal

Children **SHOULD NOT ARRIVE EARLIER THAN 9:00AM**. The staff arrive early to prepare for the day. Participants dropped off earlier than 9:00am will not be allowed to leave their vehicle.

Drop-Off (9:00- 9:15am)

1. Parents and child wait in the car while in drop off line
2. Parking lot will be set up in a circle. Drive up to the circle and a staff member will be waiting to check in your camper.
3. Camper exits car with all belongings and is directed to the door of their group

Pick-Up (3:30-4:00pm)

1. Parent will enter circle same as drop off
2. Staffers will call kids out of their group to head to their car
3. Parents wishing to speak to staff are encouraged to have a phone conversation or call ahead to schedule a time to talk with staff.

There is no before or after care at February Vacation Camp. Please be prompt picking up, campers not picked up by 4pm will not be allowed to return to camp the rest of the week.

Please show common courtesy when using Brook Road. Even if you are late - Drive slowly (20 MPH) through the residential neighborhood and do not block or park in any resident's driveway. Please be polite and allow residents to exit or enter their driveways.

DISCIPLINE POLICY

Please read this document carefully, then SIGN AND RETURN this form at the bottom to the Camp Coordinator.

Keeping order and good conduct of behavior at camp enables all participants to have fun and get the most out of their summer experience. We have a strict discipline policy to ensure everyone's safety and peace of mind. No refunds will be given for suspension or expulsion from camp.

Offense	1 st	2 nd	3 rd	4 th	5 th
Breaking Program Rules Inappropriate Language	Verbal Warning to Camper and Removal from Activity	Parent/ Guardian will receive verbal notice	Parent/ Guardian will receive written notice	Three day suspension NO REFUNDS	Expulsion for the remainder of the summer NO REFUNDS
Verbal abuse of staff/campers Stealing Destruction of property	Parent/ Guardian will receive verbal notice	Parent/ Guardian will receive written notice	Three day suspension NO REFUNDS	Expulsion for the remainder of the summer NO REFUNDS	
Endangering another's well-being Verbal threat to use weapons or harm another Running away from the group Possession of tobacco/alcohol Sexual harassment/abuse	Expulsion for remainder of the summer NO REFUNDS				

Need More Information? :

If you have any questions, please contact the Recreation Office at 673-6248 or visit www.amherstrec.org.

Thank you for making this camp as enjoyable and smooth as possible.