

Amherst Parks and Recreation  
4 Cross Rd  
Amherst, NH 03102  
(603) 673-6248  
rosullivan@amherstnh.gov



## Program Proposal

Instructor(s): \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

1. Suggested Class Title \_\_\_\_\_

2. Target Populations (Please select all that apply)

Seniors

Teens

Toddlers

Adults

Youth

Whole Family

3. Short description of your proposed class: \_\_\_\_\_

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4. Class specifics:

Participant Age Range: \_\_\_\_\_

Dates/Time Preference: \_\_\_\_\_

Is this a recurring program: \_\_\_\_\_

Location and Space Set Up: \_\_\_\_\_

Equipment Needed: \_\_\_\_\_

Suggested Program Fee (All material costs should be included in this fee): \_\_\_\_\_

5. Experience in teaching this program: \_\_\_\_\_

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6. Any additional information: \_\_\_\_\_

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*Please attach a sample class outline, and any supplemental materials you would like to include. You can email your proposal or drop it off at our office. We will respond to your proposal within a few weeks. If you have any questions, please feel free to call (603) 673-6248.*