

## Beach Operations during COVID 19

Baboosic Lake Town Beach (BLTB) will operate using the following beach rules and beach hours for summer 2021. In order to keep both staff and patrons safe we have instituted changes to our operation as well as added additional COVID 19 procedures to follow both CDC guidelines and orders from the NH Governor's office. Items in this document may change at any time during the operation season of BLTB.

### COVID 19 Changes to Baboosic Lake town Beach (BLTB):

- We will be strictly adhering to our policy that Season Passes are for those living under one roof and will not be able to accommodate extended families. Season pass holders are welcome to purchase day passes for their guests.
- Face coverings for non-vaccinated parties are recommended but not mandatory while sitting on the beach.
- Amherst Parks & Recreation does not recommend any type of face covering while in or near the water.
- We do ask all patrons to follow Social Distancing Guidelines put forward by the CDC. This includes staying three feet or further from anyone you do not live with.
- Please follow CDC hand washing/sanitizing guidelines while using the beach.
- There will be eight BBQ areas that will include a picnic table and grill. These areas will be available on a first come first served basis.
- Bathrooms will be open during operating hours. Cleaning/disinfecting will happen hourly or whenever a need occurs. Please see the cleaning/disinfecting section for cleaning guidelines section for more info.
- No patrons will be permitted in the Pavilion building for any reason. The building will only be open to Amherst Parks and Recreation staff and campers.

## Operating Procedures

### Employee Sickness

- Anytime an employee is showing signs of sickness, a supervisor can send them home.
- Employees must be temperature free (below 100.4 degrees Fahrenheit).
- **Before arriving to work:** If an employee is feeling sick before work, they must contact their supervisor as soon as they can to let them know that they are unable to come into work. The employee should tell the supervisor if they are experiencing any COVID -19 related symptoms.
- **During work:** If an employee feels sick at any time during work, they must notify his or her supervisor as soon as possible and be taken isolated and removed from his or her duties immediately.

**Gate Guard Responsibilities:** On top of the normal duties of the Gate Guard here is a list of changes to the Gate Guard's responsibilities during the pandemic.

- Gate guards are tasked with hourly cleaning of the bathrooms and cleaning picnic tables when patrons leave. (See Cleaning/disinfecting section).
- Gate guards must empty trash cans when they fill. Face coverings, eye protections and gloves must be worn when emptying trash cans or dealing with any spills or clean ups.
- Gate guards must also clean all boat rental equipment (see boat rental section below).

**Lifeguard Responsibilities:** On top of the normal duties of the Lifeguard, here is a list of changes to the Lifeguard's responsibilities during the pandemic.

- The Lifeguard staff area will be located in the normal staff area.
- Lifeguards are tasked with Opening and closing bathroom cleanings. Face coverings, eye protection and gloves must be worn for this.
- Lifeguards will continue the 50 minutes on and 10 minutes off on the hourly rotation.
- Lifeguards must wear face coverings when walking to and from their lifeguard stations. Once in your lifeguard station, face coverings will be optional.
  - Face coverings should never be worn when making a rescue or when lifeguarding from the rescue board or dock.
  - All lifeguards will follow their normal protocols for making rescues. If a rescue is made and the lifeguard is concerned they have come in contact with a potential COVID 19 patient, the Town of Amherst will cover any testing and treatment under the workers compensation guidelines.
  - Lifeguards are asked to keep a distance of three feet from any patron they must speak with.

### **Opening Procedures**

- Staff must perform a self screening prior to arriving for work. See original staff training for this.
- If any staff member has a temperature over 100.4 degrees Fahrenheit or shows flu like or cold symptoms, they will not be permitted to work until they are temperature free for 72 hours.
- Staff will make cleaning and disinfectant spray to be used for the day.
- All Picnic tables will be wiped down and sterilized at the beginning of every day.
- All staff will help to bring paddle boards down to the beach area.
- The beach and parking area should be scanned for any damage or trash and be set up for daily operation.

### **Operating Procedures**

- Families will wait in the 4 square area while one family member goes to the gate guard payment area to sign a waiver for the family and to show season pass or pay for beach fees.
- Lines will be drawn six feet apart to keep patrons distanced while waiting in line.

- Staff will wear a face covering any time they are closer than three feet to other staff or patrons (this does not include during any rescue operation).
- Hand sanitizer will be made available to all patrons and staff.
- Gate Guards will do hourly cleaning of the bathrooms. This cleaning should happen after the lifeguard break and at a time of light use.

### **Closing Procedures**

- At 6:50pm a final cleaning of the bathrooms will happen by the lifeguards. The bathrooms will then be locked for the evening.
- Gate guards will clean/disinfect paddles and boats as they are done for the night.
- All staff will put paddle boards back into the pavilion and lock kayaks and paddles.
- All staff areas (including guard chairs) will be wiped down and cleaned for the next day.
- All daily cleaning supplies will be emptied and stored to dry overnight.
- The building and gate will be locked and all staff will leave.

### **Boat Rental Procedures**

- All normal boating rules and procedures will remain in place during COVID 19.
- Boaters must follow the same social distancing guidelines while on the water.
- The occupants in the double kayaks must be in the same party.
- All boats and paddles will be sprayed and wiped with cleaning solution after each use.
- A large tub will be filled with water and dawn dish soap to be used as a wash for lifejackets (see life jacket washing sheet in pavilion).
- When a patron is done boating, the gate guard will instruct the patron to submerge their lifejacket into the wash tub. Once the lifejacket has been submerged, it will be hung in the sun on the fence and not used again until completely dry.
- The lifejacket wash tub should be emptied and refilled at least twice a day.

## **Daily Cleaning Procedures:**

**All staff should wear face covering, eye protection and gloves during cleaning operations**

### **Cleaning Solutions:**

Cleaning solutions will be made available to staff.

- Spray bottles should be made at the beginning of every day.
  - a. 1 cap full of bleach to 1 full bottle of water.
- The pump sprayer should be
  - a. 1/3 cup of bleach to 1 gallon of water

**Never mix any bleach or ammonia solutions together. Always keep separated.**

**Hand Sanitizer: will be made available to both staff and patrons. When hand sanitizer is beginning to get low, contact Beach Coordinator to order more.**

**Lifejacket wash:** Fill the wash bin with water from the outside hose and add enough Dawn Dish soap to make the liquid a little foamy. Change Lifejacket wash at least twice a day.

**Bathroom cleaning:** Bathrooms must be cleaned every hour during operation.

**Before closing:** Both bathrooms should have their normal cleaning including sweeping out, wiping down all surfaces and disinfecting all touch areas. After all surfaces have been wiped down, spray area with bleach cleaning solution with either the bottle spray or the pump sprayer.

**During operation:** spray and wipe all surfaces with disinfect spray or wipes. This is to include all touch areas and toilets.

The cleaning log must be signed each time the bathroom is cleaned.

**Gate Area:**

- Routine cleaning of the gate guard area should happen throughout the day.
- Cleaning of all touch surfaces should happen following any shift.
- The tablet should be wiped down/disinfected after it is used by any patron who uses it to sign a waiver.

**Staff areas:**

- Staff areas should be cleaned throughout the work day by the staff who are using them.
- At the end of the shift each staff person should wipe down their area like they are trying clean up from a crime scene.

**Picnic Table areas:**

- After a family leaves their picnic area, all touch surfaces of the picnic table must be sprayed with the bleach solution and all surfaces wiped down.
- The picnic table must be air dry before another family can use the area.

**Boat Cleaning:**

- All boats will be cleaned in the lake water and stored so the cockpit or standing area is in the sun. Once dry, the boat is ready to be used.
- If it is not sunny, the boat will have to be taken at least 20 feet from the water and sprayed and wiped with the cleaning solution. Once the boat is dry, it will be safe to use.
- Paddles will be sprayed and wiped down with cleaning solution. Once the paddle is dry it is safe to use.