

February Vacation Discovery Camp

Parent Information 2022

The Recreation Department and the Peabody Mill staff are thrilled that your child has chosen to attend our program. We want everyone to have a wonderful experience in this year's winter discovery camp. There are a few things you need to know before you drop off:

Please dress your child for the weather :

Your child should arrive *dressed in layers* for the weather. **We will be going outside every day.** We will keep an eye on the temperature and adjust outdoor times accordingly. Also please make sure your child is wearing a face covering while inside. Please pack your child with everything on the packing list below:

PACKING LIST FOR CAMPERS!

- Labeled reusable water bottle
- Lunch
- Snacks (multiple for morning and afternoon snack)
- Lightweight indoor shoes (sneakers works best)
- Snow gear:
 - o Snow pants
 - o Snow boots
 - o Hat
 - o Scarf
 - o Gloves
 - o Winter jacket
- Change of clothes
 - o Extra pair of socks
 - Extra Face Covering

Before you arrive :

A **reusable water bottle** is best and it helps immensely to **have it labeled with your child's name** . Please leave the electronic devices (cell phones, iPods or Game Boys) home and if a cell phone is carried be sure it is kept off during the camp time. No knives or weapons of any kind (not even Swiss Army type knives) are allowed on the grounds.

Regular Program Drop off is between-9:00-9:15AM and Pick Up is between 3:30-4:00PM

Please keep your child home if they are sick. If your child is going to be late or absent, please call us at 673-1141.

Drop off Procedures:

Arrival and Dismissal

Children SHOULD NOT ARRIVE EARLIER THAN 9:00AM. The staff arrive early to prepare for the day. Participants dropped off earlier than 9:00am will not be allowed to leave their vehicle.

Drop-Off (9:00- 9:15am)

1. Parents and child wait in the car while in drop off line
2. Parking lot will be set up in a circle. Drive up to the circle
3. Notes for parents:
 - * High-risk individuals should not participate in the drop-off/ pick up process
 - * Limit number of extra patrons in the car as much as possible

Pick-Up (3:30-4:00pm)

1. Parent will enter circle same as drop off
2. Staffers will call kids out of their group to head to their car
3. Parents wishing to speak to staff are encouraged to have a phone conversation or call ahead to schedule a time to talk with staff.

No child may leave camp early without a permission slip from his/her parents given to the Camp Coordinator. When a child is leaving earlier than usual, the Camp Coordinator must make sure the child is signed out. If a child is to be picked up by someone other than his/her parents, a note from the parent must be given to the Camp Coordinator. The person's name, and telephone number must be provided in the note. No child will be permitted to leave with anyone under 18 without written permission. The person picking up a child will be asked for identification prior to signing out the child until we become familiar with him/her. If a child or parents fail to adhere to this policy, standard disciplinary action will result as detailed in the Discipline Policy.

Children NEED TO BE PICKED UP BY 4PM EVERY DAY. The following disciplinary actions will be taken if there is late pick up:

1st time: Warning to parent

2nd time: Suspension from the following day of the program. NO REFUNDS WILL BE GIVEN.

3rd time: Suspension from the program for a week. NO REFUNDS WILL BE GIVEN.

4th time: Suspension from the program for the rest of the summer.

AGAIN, NO REFUNDS WILL BE GIVEN.

We, the Amherst Recreation Department staff, ARE NOT RESPONSIBLE for any child who is dropped off prior to 9:00 AM or who are left after 4:00 PM.

Please show common courtesy when using Brook Road . Even if you are late - Drive slowly (20 MPH) through the residential neighborhood and do not block or park in any residents driveway. Please be polite and allow residents to exit or enter their driveways.

Need More Information? :

If you have any questions, please contact the Recreation Office at 673-6248 or visit www.amherstrec.org.

Thank you for making this camp as enjoyable and smooth as possible.